

ITEM 4A

MINUTES

The Directors of the **North City West School Facilities Financing Authority** and Community Facilities District 1 & 2 of the North City West School Facilities Financing Authority held a **Regular Meeting** on **September 8, 2016** at Solana Beach School District Offices, 309 North Rios Avenue, Solana Beach, CA, 92075. (The letters "JPA" will be used in place of North City West School Facilities Financing Authority and the letters "CFD" will be used in place of Community Facilities Districts 1 & 2).

1. CALL TO ORDER

The meeting was called to order by Chairperson Dill at 2:32 p.m.

ROLL CALL

Directors: Eric Dill, Board Chairperson, San Dieguito Union High School District
Doug Rafner, Vice Chairperson, Del Mar Union School District
Terry Decker, Solana Beach School District

Quorum Achieved

Other Personnel, Member Districts:

Caroline Brown, Solana Beach School District
Carlos Estella, Solana Beach School District
Holly McClurg, Director, Del Mar Union School District
Cathy Birks, Del Mar Union School District

Administration: Mark Risco, Secretary & Executive Director, Willdan Financial Services
Gladys Medina, Willdan Financial Services
Bob Quaid, Willdan Financial Services

Guests: Ty Dorward, Best Best & Krieger.
Eric Hall, EH&A.
Bob Nicholson, EH&A.

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF AGENDA

Moved by Terry Decker, seconded by Director Rafner to approve the September 8, 2016 agenda
Ayes: Dill, Rafner, Decker. Motion Carried: 3:0:0

4. APPROVAL OF MINUTES

Moved by Director Decker, seconded by Director Rafner to approve the minutes for the 6-9-16 Regular Meeting minutes.
Ayes: Dill, Rafner, Decker. Motion Carried: 3:0:0

5. PUBLIC COMMENT

There were no comments from the public.

6. ADJOURNMENT INTO CLOSED SESSION

Chairperson Eric Dill adjourned to closed session at 2:33 p.m.

A. Conference with Legal Counsel – Potential Litigation with Kilroy Development.

- The Board and Ty Dorward from Best Best & Krieger discussed potential options for Kilroy Development direct deposit fees challenge.

Chairperson Eric Dill adjourned from closed session and reconvened open session at 3:06 p.m.

7. FINANCIAL REPORTS

- Authority is solid financially.
- No Building Permits have been pulled for FY 2016-17.

8. EXECUTIVE DIRECTOR'S REPORT

Delinquency Management Update

- There were very low delinquencies, CFD 1 and CFD 2 has a delinquency rate of just under .01%.
- CFD levies for FY 2016-17 were submitted to County. \$8,392,528 combined.
- Accounting Conversion to QuickBooks transitioned smooth.
- County Treasurer will continue issuing checks and warrants will continue to be reported to the Board in the same manner.

9. ACTION ITEMS

- A.** Motion by Director Decker, seconded by Director Rafner to approve Agreement with Wilkinson Hadley & King Co., LLP to perform annual independent audit of FY 2015-16 North City West Facilities Financing Authority financial statements for an amount not to exceed \$6,200 including expenses.
Ayes: Dill, Rafner, Decker. Motion Carried: 3:0:0
- B.** Motion by Director Decker, seconded by Director Rafner to approve Amendment to Agreement for Legal Services (Updated Rates) with Best Best & Krieger.
Ayes: Dill, Rafner, Decker. Motion Carried: 3:0:0
- C.** Motion by Director Decker, seconded by Director Rafner to approve and file FY 2015-16 Mitigation Fee Report as required by Government Code Section 66006.
Ayes: Dill, Rafner, Decker. Motion Carried: 3:0:0

10. DISCUSSION ITEMS

A. Amendment to Facilities Funding Agreement

- Ms. McClurg asked for clarification as to all the options to address school funding needs besides an amendment to the FFA. How can current and future funds be approved for use by the Authority with a single action?
- Ty Dorward clarified that the amendment process would be used to clarify the facilities already authorized by the resolution of formation for the CFD's and to accelerate payment of cost overruns on previously authorized facilities. New facilities not previously authorized would require an election to amend the authorized CFD facilities.
- A representative from EH&A stated that original use of portable class rooms was only a temporary fix due to lack of funding at time schools were first built and that permanent classrooms were intended be replaced once fund were available and that a nexus may exist to justify funding the replacement of the relocatable classrooms with permanent facilities.

B. Future school facilities needs for member agencies.

- Director Dill called for a review of the original project list to know what projects on the books still meet the growth/mitigation needs of NCW.
- Look into the option of portable classrooms being converted to permanent buildings to accomplish permanent goals.
- Draft new facilities guide.
- A workshop will be scheduled with legal counsel to discuss facilities and options.
- Workshop will be scheduled after the December Regular Board Meeting at 1:30 p.m.

11. ADJOURNMENT OF MEETING

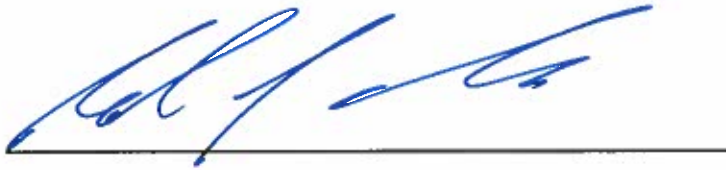
Moved by Director Rafner, seconded by Terry Decker to adjourn meeting.

Ayes: Decker, Rafner, Dill. Motion Carried: 3:0:0.

Chairperson Dill adjourned the meeting at 3:37 P.M.

The next Regular Board Meeting will be on December 10, 2015 at the Solana Beach District Office. The District Office is located at 309 North Rios Avenue, Solana Beach, CA. 92075.

Approved by Board at December 8, 2016 Board meeting by vote: 3:0:0



Board Secretary

12-8-16

Date